

Minutes of the Meetings of IQAC and Action Taken Report 2021-22

Meeting 1:

A meeting of IQAC was held on 21/8/2021 at 12:30 p.m. The following members attended

- Sh. Ashok Goyal
- Dr. P.K. Aggarwal
- Sh. Jaivir Singh
- Dr. Neeraj Garg
- Dr. Sushila Saini
- Dr. Suresh Kumar
- Sh. Mohan Gupta
- Sh. Shiv Kant
- Sh. R.C. Punia
- Sh. A. K. Singhal
- Sh. Hritik

In the meeting the following decisions were taken.

- To start some new UG and PG vocational/ professional courses
- To sign some more MOU's
- To develop MIS-Cum-LMS system
- To organise value added courses and promotion of experiential learning and capacity enhancement programme
- Promoting the use of ICT tools by the students and faculty for effective learning
- To organise extension activities with community, govt. and non govt. organization
- Augmentation of college infrastructure
- The plan of action 2021-22 was discussed in detail and finalized.

Action Taken Report

- Three new job-oriented courses - B. Voc in Medical Lab Technology, B.Sc. Actuarial Science and M.A. Rural Development have been introduced.
- MOU's with Kadam Multispecialty Hospital, Bhiwani, Sunflag Hospital, Rohtak & Charkhi Dadri, Jai Hind Healthcare, Charkhi Dadri, RS Sangwan Hospital, Charkhi Dadri, Kumar Hospital, Charkhi Dadri, Pradhan Medicare Centre, Charkhi Dadri, Oscar Group of Hospitals and Dr Kheterpal Pathology Lab, Bhiwani have been signed.
- Two value added courses have been conducted. Five one day field tours and one seven day field tour were organized. Seven Day Yoga Camp, faculty exchange programme, On the Job Training, webinar on job opportunities were organised

- E-content in form of PPTs and video lectures were developed and shared
- New Academic Block " Dr Babu Ram Agarwal" has been created for Self-Finance courses. Renovation work of parking for the students and the faculty has been completed.
- Plan of Action 2021-22 was finalized and communicated to all the stakeholders for execution.

Meeting 2:

A meeting of IQAC was held on 27/11/2021 at 11:30 a.m. under the chairmanship of Dr. Yashvir Singh, Chairman-cum-Principal IQAC. The following members attended

- Dr. P.K.Aggarwal
- Dr. Suresh Kumar
- Sh. Jaivir Singh
- Dr. Neeraj Garg
- Sh. Ashok Goyal
- Dr. Sushila Saini
- Dr. Bhupender
- Sh. Shiv Kant
- Sh. Mohan Gupta
- Sh. A.k. Singhal
- Sh. R. C. Punia
- Mr. Hritik

In the meeting, the steps for ensuring quality education were discussed in detail and the following decisions were taken.

- The reports on the activities conducted by various departments, Cell, Societies, Clubs etc. were discussed and found satisfactory.
- The activities which could not be conducted due to covid19 be organized in the next session.
- AQAR 2020-21 to be submitted to NAAC Bengaluru be put in the meeting of Governing Body's meeting.
- Meeting of the faculty be called for effective implementation of plan of action 2021-22

Action Taken Report

- AQAR 2020-21 was prepared and put in the meeting of Governing Body and was approved unanimously on 27-03-2022.
- Heads of the departments and incharges of various cells prepared the academic and activity calendar for the session 2021-2022.

Meeting 3:

A meeting of IQAC with faculty of the college was held on 07/02/2022 at 12.00 noon under the chairmanship of Dr.Yashvir Singh, Principal-cum-Chairman IQAC. The following attended

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| • Dr. P.K. Aggarwal | Sh. Amerjeet |
| • Sh. Jaivir Singh | Dr Sunita |
| • Dr. Sushil Bansal | Dr. Poonam |
| • Dr. Raj Kumar Garg | Dr. Babita |
| • Sh. Bhupender Singh | Dr. Rajender Singh |
| • Dr. Jitender Singh | Sh. Roshan Lal |
| • Sh. Shiv Kant | Ms. Garima |
| • Dr. M.K. Jain | Sh. Mohan Gupta |
| • Sh. Rajiv Kumar | Sh. Surender |
| • Ms Preeti Gupta | Dr. Vipin Pal |
| • Dr. Meenakshi Bansal | Dr Arun Kumar |
| • Sh. Sachin Kumar | Dr. Suresh Kumar |
| • Dr. Neeraj Garg | Mrs. Hemlata |
| • Dr. Sushila Saini | Dr. Shamina |
| • Mrs. Neena Bansal | |

In the meeting it was decided that the following measures be undertaken for implementation of Plan of Action 2021-22.

- Dept. of MLT, Geography, English and Computer Science were asked to organize 30 hours Value Added programme and some FDPs.
- The Deptt. of Commerce, Chemistry and MLT were given the responsibility to organize activities under MOUs.
- Career Guidance and Placement cell was asked to organized campus placement drive and career counseling session.
- Dept of MLT will facilitate the signing of some more MOUs.
- All the cells were asked to organize activities with Community, Govt. and Non-Govt. organization.
- The Dept. of English was given the responsibility to organize workshop to increase communication and writing skills of the students.
- Cultural cell will ensure the organization and participation in the cultural events.

Action Taken Report

- MOUs with the leading Hospitals and labs have been signed.
- Two value added courses have been conducted.
- The Dept. of Commerce and Dept of MLT organized the activities like On the Job Training, Faculty exchange programme etc. under MOUs signed.
- Career Guidance and Placement cell organized the campus placement drive with NIIT.
- Blood Donation camp, Jan Chetna Rally, Gender Sensitizing Programs , Voter awareness, Legal literacy, AIDS/HIV, Anti tobacco day, Nukkad Natika, Save Soil, Flag Day celebration were organised to sensitize students towards social and national issues and community needs.
- Dept. of English conducted the Value Added Course on communication and writing skills to enhance skills of the students.
- Cultural cell staged a play ‘Dastan-e-Rohnat’ in collaboration with Public Relation Department, Charkhi Dadri and organized Talent Hunt event.

Meeting 4:

A meeting of IQAC with faculty of the college was held on 19/02/2022 at 1.00 p.m. under the chairmanship of Dr.Yashvir Singh, Principal-cum-Chairman IQAC. The following attended

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| • Dr. P.K. Aggarwal | Mrs. Neena Bansal |
| • Sh. Amerjeet | Dr. Poonam |
| • Dr. Suresh Kumar | Sh. Jaivir Singh |
| • Dr Sunita | Dr. Babita |
| • Dr Arun Kumar | Dr. Rajender Singh |
| • Dr. Jitender Singh | Dr. Roshan Lal |
| • Dr. Sushil Bansal | Sh. Surender |
| • Ms. Garima | Dr. Shamina |
| • Dr. Neeraj Garg | Sh. Deepak |
| • Dr. Raj Kumar Garg | |
| • Sh. Bhupender Singh | |
| • Sh. Shiv Kant | |
| • Ms Preeti Gupta | |
| • Dr. Meenakshi Bansal | |
| • Dr. Sushila Saini | |

In the meeting it was decided that the following measures be undertaken for effective implementation of Plan of Action 2021-22.

- Promoting the use of ICT tools by the students and faculty.

- More and more experiential learning, participative and interactive learning should be focused by arranging field tours, projects, on job training.
- Teachers be instructed to take special classes for slow learner and advance learners.
- Remedial coaching classes for weaker sections of society be conducted by faculty members.

Action Taken Report

- E-content in form of PPTs and video lectures were developed and shared.
- The students of B.Voc MLT were sent to the hospitals for on the job training, students of B.Sc. Medical visited to Fish Breeding centre Lahli and for Algae Collection. Field work at Kapuri Village was done by the students of M.A. Rural Development and students of M.Sc. Geography visited to IIRS Dehradun for Field work.
- Remedial coaching classes for weaker sections of society were conducted by faculty members.
- Teachers took special classes for slow learner and advance learners.

Meeting 5:

A meeting of IQAC was held on 04/06/2022 under the chairmanship of Dr.Yashvir Singh, Principal-Cum- Chairman IQAC. The following members attended.

- Dr Sunita
- Dr. Neeraj Garg
- Sh. Shiv kant
- Sh. Jaivir Singh
- Dr. Suresh Kumar
- Dr. Sushila Saini
- Dr. Bhupender
- Sh. Ashok Goyal
- Sh. A.K. Singhal
- Sh. R.C. Punia
- Sh. Yogesh

In the meeting, the execution of Plan of Action 2021-22 was reviewed and members expressed satisfaction over the activities and programme conducted. The following decisions were taken.

- Proposal from all the stakeholders i.e. the management, faculty, students, alumni and the community be sought so that these may be considered and incorporated in the Plan of Action for the session 2022-23.
- Some new courses under self finance scheme and some short term/ value added courses should be introduced.
- Meeting of the Alumni be called to seek their kind cooperation.

Action Taken Report

- Heads of the department called the meeting of their respective departments and put their valuable suggestion before IQAC.
- The proposal to start three new PG courses, M.A. Hindi, M.A. English, M.A. History has been approved by the Governing body in its meeting held on 16/10/2022 and sent to DGHE for NOC.
- The meeting the Alumni has been scheduled for 19 March 2023.

Principal cum Chairman
IQAC

Co-ordinator
IQAC